

**BCL CENTRAL  
SPORTS  
HANDBOOK**

**2016-2017**

# BCL CENTRAL SPORTS HANDBOOK

## TABLE OF CONTENTS

A. General Rulings.....	3
B. Sportsmanship.....	4
C. Recruitment (Undue Influence).....	5
D. Badminton (Co-ed).....	6
E. Baseball.....	6
F. Basketball (Boys and Girls).....	7
G. Cross Country (Boys and Girls).....	8
H. Golf (Boys and Girls).....	9
I. Soccer (Boys and Girls).....	11
K. Softball.....	12
L. Swimming/Diving (Boys and Girls).....	12
M. Tennis (Boys and Girls).....	14
N. Track and Field (Boys and Girls).....	16
O. Volleyball (Boys and Girls).....	18
Q. Wrestling (Coed).....	19

## APPENDIX

APPENDIX A – Tie breaker procedure (seeding only).....	22
APPENDIX B - All-League Selection Process/Form.....	23-29
APPENDIX C – Playoff Formats .....	30
APPENDIX D - Tournament Director Rotation.....	32
APPENDIX E – Sportsmanship Complaint Procedure.....	33
APPENDIX F – Protest Procedure.....	35
APPENDIX G – Check Request.....	36
APPENDIX H - Proposal Form.....	37

# BAY AREA CONFERENCE

## BCL Central Sports Handbook

The North Coast Section Sports and General Rulings Handbook contain NCS policies, regulations, and pertinent information about specific sports and general interscholastic competition. The **BCL Central Sports Handbook** serves as an additional reference guide for regulations and procedures that are specific to the Bay Area Conference (BAC) BCL Central interscholastic competition. It is the responsibility of all Athletic Directors to read and understand the materials in both the, BCL, BCL East and BCL West Sports Handbooks and to inform their respective coaches of the guidelines under which they must conduct their specific sport(s).

### A. GENERAL RULINGS

1. The BAC official season of sport and maximum number of games shall not exceed the North Coast Section (NCS) maximum number of games and/or control scrimmages.
2. No more than two non-league or league games may be scheduled per week. Exceptions are:
  - a. Tournaments [no more than 5 per week]
  - b. When two/three games must be played due to a necessary rescheduling of the contests.

Note: If a third contests in necessary, all efforts are to be made to schedule the third contest on a Saturday.
3. BAC contests are scheduled for a 4:00pm start, however due to the change from standard time to daylight savings time and vice-versa; outdoors contests may begin as early as 3:30pm. A change in this format can be made providing both schools agree to the change.
4. Varsity and JV teams will be guaranteed a minimum of 15 minutes of warm up time. Regardless of the posted starting time. [11/07]
5. Varsity contests are scheduled for 4:00pm, Junior Varsity contests for 5:30pm.
  - a. Exception: Girls' Volleyball, Junior Varsity 4:15pm, Varsity 5:30pm (**Implementation fall 2014**)
  - b. Exception: Cross Country: Starting time for all league meets will be 4:00 girls and 4:30 boys. Host team and all visiting teams may meet for walk-through of course at 3:30pm.
  - c. Exception: Boys Volleyball: When there is no J.V. league, varsity games will begin at 4:30 pm.
  - d. Exception: Boys/Girls Basketball: Girls 4:00pm, Boys 5:30. If only one team, game time is 4:00pm.

- e. Exception: Baseball: All games scheduled during standard time will begin at 3:30pm and games scheduled during daylight savings time will begin at 4:00pm.
- f. Exception: All Playoffs will begin at 4:00pm. If AP exams are held during the week of playoffs, the playoffs will begin at 5:00pm. for any students taking APs.

**Note: A change in this format can be made providing both AD's agree to the change.**

6. The preliminary rounds of the playoffs in all sports will be held at the **"home site"** of the higher seed. The semi-finals and finals will be held at the facility designated by rotation. If the facility is unable to accommodate the fans, then other facilities may be obtained, but must first be approved by the Commissioner of the BAC.
7. Neutral site for the semi-finals and finals is not mandatory.
8. **Seeding for Playoffs – See Appendix A**
9. **Schools unable to complete the league schedule:**
  1. A league schedule ends the Saturday prior to the playoff week. (2/2016)
    - a. If a majority (51%) of league schools are unable to complete their league schedule commitment due to inclement weather, only the first round contests will be recorded.
    - b. If a school(s) have tried two or more times to play the contest and were unable to complete the league schedule due to inclement weather, illness, disciplinary action or academic ineligibility, then the contest(s) shall be considered a no contest for involved schools.
      1. If the contest will affect the seeding of the playoffs in any way, then the contest must be played prior to the start of the playoffs.
      2. If on occasion #1 above cannot be achieved, then the preseason tie breaker process will determine the winner of the contest so that the playoffs may begin as scheduled.
10. If majorities [51%] of league schools are unable to complete their seasons due to inclement weather, only the first round contest of a double round robin schedule will be recorded in league standings.
11. **A Conference League is defined as combining any BCL and east bay league with west/central bay leagues.** A Conference League will be formulated when one or both leagues cannot field four (4) teams in one sport. If, after the season of sport begins, a league of four (4) schools loses a member school, the league will continue with the remaining schools.
12. **Regional League Status:** A Regional League is defined as combining leagues within the east bay/bcl or within the west/central bay only. All BCL Regional leagues shall provide junior varsity, frosh/soph or freshman league schedules. A Conference schedule may not be created for JV, Frosh/soph, or a freshman sport. Process: A school that has a JV and/or Frosh/soph team may notify the sports rep from the host league to be admitted to the host league schedule by the sport declaration date.  
[6/06]

13. A regional or Conference league is a Supplemental League. Please refer to the Sports Handbook for this league to determine how the League Champion and NCS Automatic Representative are determined. [8/07]
14. If, for some reason, a team drops after league play begins, and the league consists of three (3) or less teams, the remaining teams will complete their league schedule.

## B. SPORTSMANSHIP

1. The California Interscholastic Federation (CIF), NCS, and BAC Codes of Ethics shall govern conduct, ethics, and sportsmanship for all participants, spectators, and others involved in athletics of all member schools. [Article 4, BAC Constitution and Bylaws]
2. A "Sportsmanship Complaint Form" is to be used to formalize the lines of communication between member schools when dealing with incidents involving sportsmanship. [See Appendix D]

## C. RECRUITMENT

The North Coast Section of the CIF prohibits the recruitment of students to high schools for athletic purposes. [See NCS Student Eligibility Bylaws, Article 20, 200-219] This prohibition at first glance may appear to be in conflict with the common practice of independent and parochial high schools soliciting students to benefit from their comprehensive programs. The following statement of policy from the Bay Area Conference [BAC] is intended to clarify the boundaries between legal and illegal recruitment of student-athletes. It is provided here as a means of protection for students, parents, and coaches and to ensure our students of "level playing fields".

Bay Area Conference schools view athletics as an essential and integral part of a liberal arts education. It is therefore reasonable that students and parents will be interested in the qualities of a prospective school's athletic program. It is also reasonable that a school's employees will be proud of, and eager to improve, their athletic programs. The following **Principals of Good Practice** are intended to help students, parents and school personnel to solicit and provide necessary information and insights without crossing the line of illegal recruitment.

CIF, NCS, and/or BAC sanctions may be brought against a coach, school, and/or recruited student-athlete, if a recruiting violation is verified.

### **Principals of Good Practice**

1. A high school **coach** is prohibited from initiating conversation with a prospective student concerning attendance at the coach's school. This includes off-campus overtures or conversations, which occur before or during the admissions process. The only exception to this prohibition is that coaches may speak with prospective student-athletes and/or parents during the normal admissions campus visits. **Note: A coach is interpreted as any adult who assists with the athletic programs, in either a paid or voluntary**

**capacity, and who thereby has a vested interest in attracting certain student-athletes to his/her school.**

2. When approached by interested student-athletes or their parents outside the normal admissions process, a coach is required to refer either or both parties to the Head of School/Principal of the coach's school or his/her designee.
3. When prospective student-athletes visit a school's campus, they should be provided information about athletics in the same manner as they receive information about other departments of the school.
4. Excessive financial assistance [significantly beyond the family's demonstrated need] for the purpose of attracting a student-athlete is viewed as illegal recruitment.

Should a student-athlete or parent feel that the student's admission process is being, or has been, compromised by a school's deviation from the above Principals of Good Practice, the Head of School/Principal of the offending school, the League President, and/or the Conference Commissioner should be immediately contacted.

#### **D. BADMINTON (CO-ED)**

#### **[SECTION 14, NCS HANDBOOK]**

1. The American Badminton Association Rule Book is the governing authority.
2. The official shuttlecock will be a National Federation approved high school shuttlecock.
3. A league match consists of two (2) boys' singles, two (2) girls' singles, one (1) boys' doubles, one (1) girls' doubles, and one (1) mixed doubles.
4. A player may enter in only one event.
5. The players will officiate their own matches.
6. The host school determines the order in which matches will be played.
7. The J.V. League Champion is determined by round robin play.
8. The Varsity League Champion is determined by round robin play and will be awarded the perpetual trophy. In case of a tie, Co-champions will be declared.
9. The Varsity League Champion will represent the league at NCS Championships.
10. The League Tournament determines which singles' players and doubles' team will represent the league in the NCS Tournament. Players who play singles during the league schedule may play doubles in the League Tournament and vice-versa. A player who is eliminated in one event at the League Tournament may compete in another event. Also, a player may not qualify for the NCS Tournament in two (2) events. [1/2017]
11. Awards: [1/2017]
  - a. Perpetual Trophy for Varsity League Champion
    - 1<sup>st</sup> and 2<sup>nd</sup> place for boys and girls in both singles/ doubles
    - 1<sup>st</sup> and 2<sup>nd</sup> place for boys and girls in mixed doubles
    - 1<sup>st</sup> play for boys and girls singles consolation
12. All-League selection process/form: Appendix A

## **E. BASEBALL**

**[SEE SECTION 15, NCS HANDBOOK]**

1. The National Federation High School (NFHS) Rule Book is the governing authority.
2. The official ball will be a National Federation approved high school baseball.
3. All games scheduled during standard time will begin at 3:30pm and games scheduled during daylight savings time will begin at 4:00pm. Both schools must agree upon changes to these rules.
4. League Schedule: 4 team league triple round schedule; 5+ team league double round schedule – **1/2015**
5. Tiebreaker Procedures for 4 team league only (to determine 2<sup>nd</sup> place) – **1/2015**
  - a. Head to Head Competition
  - b. Win-Loss record against all other teams in their order of league finish, beginning with the 1<sup>st</sup> place team.
  - c. Play-in game, draw to determine home team only
6. Tiebreaker Procedures for 5+ teams: Refer to the tiebreaker process on page 22 of Central Handbook.
7. League Playoffs will begin at 4:00pm. If AP exams are held during the week of playoffs, the playoffs will begin at 5:00pm.
8. See Appendix B for varsity playoff structures and determination of varsity league champions and NCS representatives.
9. Awards:
  - a. Perpetual Trophy for Varsity League Champion
7. All-League selection process/form: Appendix A

## **F. BASKETBALL (BOYS AND GIRLS)**

**[SEE SECTION 16, NCS HANDBOOK]**

1. The NFHS Basketball Rule Book is the governing authority for both boys and girls with the adoption of State CIF modifications.
2. The official ball will be a National Federation approved high school basketball.
3. Varsity games consist of eight (8) minute quarters and Junior Varsity games consist of seven (7) minute quarters.
4. Varsity teams will be guaranteed a minimum of 15 minutes of on-court warm-up time. This is regardless of the posted starting time (i.e. 5:30p.m. game may start @ 5:40p.m. [3/07])
5. The J.V. and Frosh/Soph League Champions are determined by round robin play.
6. Criteria for positioning playoff teams in the tournament: 1<sup>st</sup> criteria: If a school has boys/girls teams in the tournament, then every effort is to be made to put those teams in back to back games to encourage fans to stay and support both teams. 2<sup>nd</sup> criteria: 1<sup>st</sup> seed plays in the late game unless the 1<sup>st</sup> criteria prohibit playing in the late game. Commissioner to work closely with the tournament director. [3/08]
7. See Appendix B for varsity playoff structures and determination of varsity league champions and NCS representatives.
8. Playoff Guidelines:

- a. Officials for all semi-finals and finals should be drawn from a neutral association, if possible.
  - b. Both teams should be accompanied by a designated Administrator-in-charge to address fan behavior.
  - c. Fan seating should be clearly designated/assigned with equity.
  - d. The host team shall provide Tournament Programs with brackets and all team rosters listed.
  - e. Both teams have the right to seat a representative at the scorer's table, though the host school will provide an impartial announcer, an experienced and neutral scorer to keep the official score book, a scoreboard operator, and a shot clock operator.
  - f. Announcer, if present, should be factual and impartial, announcing only line-ups, foul designations, and time-outs.
  - g. The higher seed is the "home team", which establishes the following:
    - i. Which team wears "home" uniforms,
    - ii. Which team has first choice in selecting any pre-game instrumental music,
    - iii. Which team is designated "home" team on the scoreboard, except in the case of a host team's participation, in which case they will be designated "home" team on scoreboard;
    - iv. Which team has first choice in selecting team bench, except in the case of a host team's participation, in which case they can choose to keep their "home bench"
9. All-League selection process/form: Appendix A
9. Awards:
- a. Perpetual trophy for Varsity League Champion

**G. CROSS COUNTRY (BOYS AND GIRLS) [SEE SECTION 17, NCS HANDBOOK]**

- 1. The NFHS Track and Field Rule Book is the governing authority.
- 2. League meets are scheduled to start at 4:00pm but can start earlier or later if necessary based on course availability. The walk-through of the course will begin 45 minutes before schedule race if possible. [1/2013]
- 3. The order of the girls' and boys' races will alternate from year to year for league round robin races and for the LCM. [1/2013]
- 4. All courses must be well marked and safe. Course monitors should be used when necessary.
- 5. A team will score against another team the first time they race in the league schedule. League races will use dual meet scoring.
- 6. Group pairings will be decided by coach vote at their end of season meeting for the following season. If a single solution cannot gain a majority of the votes of the coaches present at the meeting, then the sports rep and league coordinator will set the group pairings for the following year. [1/2013]



7. The J.V. League Champion is determined by the League Championship Meet **only** and will be awarded a trophy.
8. Points from round robin results **and** from the League Championship Meet will be totaled to decide the Varsity League Champion and placement of each team.
9. The school that accumulates the most points from round robin play and the League Championship Meet (LCM) will determine the league champion. If there is a tie, the team(s) involved in the tie...the team with the higher finish in the LCM will determine the League Champion. [10/2014]
10. Formula for League Champion:
  - a. One point awarded for each round robin win
  - b. Points to be awarded in League Championship Meet

<u>Place</u>	<u>Points [for example]</u>
1	6
2	5
3	4
4	3
5	2
6	1

11. League Championship Meet (LCM):
  - a. A school must enter at least five (5) varsity runners in the LCM before it can enter the J.V. division. The varsity runners must be the top runners from that school.
  - b. A school is limited to seven (7) varsity runners in each varsity race in the LCM. The J.V. races have unlimited entries.
  - c. Proper uniforms are required at the LCM. [NFHS Rule: 9-5, "Any competitor who competes while wearing an illegal uniform as described in the NFHS Rule Book will be disqualified."]
  - d. Schools that did not compete in the round robin league schedule may enter runners in the LCM.
  - e. Starting time will be 2:30 pm
12. Both teams and individual runners who will represent the BCL West in post-season activity will be determined by area qualifying meets.
13. The Bay Area Conference will pay for scoring and timing equipment.
14. Awards to be given out at the conclusion of the LCM:
  - a. Trophies:
    - i. Perpetual trophy for Varsity League Champion
    - ii. Trophy for J.V. League Champion
  - b. Varsity Medals:
    - i. Gold for 1<sup>st</sup>
    - ii. Silver for 2<sup>nd</sup>
    - iii. Bronze for 3<sup>rd</sup> through 7<sup>th</sup>
  - c. J.V. Medals:
    - i. Gold for 1<sup>st</sup>

- ii. Silver for 2<sup>nd</sup>
  - iii. Bronze for 3<sup>rd</sup> through 7<sup>th</sup>
15. All-League selection process/form: Appendix A

## H. GOLF (BOYS AND GIRLS)

[SEE SECTION 19, NCS HANDBOOK]

1. The USGA Rulebook is the governing authority in golf. Coaches must carry a current USGA rulebook during matches as of April 1, 2003. If there is a question or problem, a player must state the incident at that time, before the next stroke is made, otherwise the score will stand. A competitor may proceed under Rule 3-3 if doubtful as to how to proceed after an infraction.
2. USGA approved golf balls may be used for league competition.
3. A match will consist of nine (9) -hole medal [strokes] plays. The host professional of the course will determine the conditions of play. In the event a host professional is not available, the "home" team coach will make the decision. Host schools are responsible for green fees for league matches. Matches may be required to end before the completion of nine holes due to darkness, if both coaches agree. The number of holes that the last group in the match completed will determine scores. All scores from the match will be based upon the number of holes the last group completed. A scoring limit of double par per hole or a maximum of ten strokes per hole may be implemented for matches if both coaches agree.
4. A maximum of six (6) players may be on a team with the top four (4) scores considered in the match results. In case of a tie, it will count as a tie. Teams that qualify for NCS competition must enter a minimum of five players.
5. A single round robin or double-round robin schedule will be played. Double-round robin schedule will be created only if school and course availability allows required matches to be completed prior to NCS.
6. Each foursome will receive two scorecards. One card is kept by the "home team" and one by the "opponents". The "home" team scorecard is the official scorecard. A player from each team in each foursome will be designated to keep score for all of the players. At completion of the match, the "home" team will verify the scores are correct for both teams and have opponents attest the scores on the official scorecard. All players must sign the official scorecard, once scores are verified. Coaches must verify match score and "home" team will submit the results to the League Representative. The "home" team coach will collect official scorecards and keep them for the entire season, in case they are needed as a reference.
7. Team partners in the same foursome **may not** provide advice to one another during the match. Only common course knowledge such as yardage, direction of hole layout is permitted. Giving or asking advice to a fellow competitor is a violation of USGA and NCS rules. **10/2014**
8. No coach may give advice to a player during the match. Spectators must maintain a minimum of 30 yards from players at all times.
9. Proper attire shall consist of collared shirts and slacks. Shorts may be worn no higher than 3 inches above the knee if allowed by host club. No blue jeans, designer

- jeans, tank tops or tee shirts are allowed. Soft spikes must be worn. If a player shows up in inappropriate attire, that player will be disqualified (approved 12/04).
10. Coaches will monitor play and station themselves accordingly.
  11. Girls who compete as individuals in the fall may compete as team members in the spring.
  12. Participating schools are responsible for payment of green fees for their players. Depending on circumstances, green fees for the BCL West League Tournament will be paid partially or in full by the BAC.
  13. Format for league play will be round robin, single or double, as determined by the league.
  14. LEAGUE CHAMPION is the school(s) with the best league round robin record, 3 points for a win, 1 point for a tie. In case of a tie for 1<sup>st</sup> place, multiple league champions will be acknowledged.
  15. Format for league play will be round robin. Two points are awarded for a win and one point awarded for a tie. Round robin winner is the league champion.
  16. Format for the league tournament: points given for round robin will determine top 4 teams for the tournament. Additional team will be allowed to enter individuals for NCS Qualifying tournament. Ties at tournament will be broken by the following: 1- finish in round robin competition 2- fifth score 3 – sixth score 4- back 9 total of top 4 players 5 – back 9 total of top 5 players and 6 – back 9 total of 6 players. [9/13]  
The tournament winner will be awarded the automatic birth to the NCS division 2 championship along with the top 3-three individual finishers not on the qualifying team. If possible, a sudden victory playoff will be held for individuals tied for medals and/or NCS births. If a playoff not possible then USGA recommend card match will determine winners. [9/13]

Note: A NCS Division II team may petition to Division I by the deadline set by NCS. Teams that declare that Division I and win their league will advance to the NCS Division I tournament of Champions. Teams that declared Division I and finished 2<sup>nd</sup> in their league will advance to the NCS North Qualifier Round.

**Awards (approved 9/13):**

- Perpetual Trophy, championship certificates and six medals for Varsity League Champion
- **Certificates awarded for League Tournament Winner**
- Medals for 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> place finishers from the BCL West League Tournament

**J. SOCCER (BOYS AND GIRLS)**

**[SEE SECTION 21, NCS HANDBOOK]**

1. The NFHS Soccer Rule Book is the governing authority with NCS modifications.
2. Playoff Tie Breaking Procedure- at conclusion of regulation time
  - 2-10 minute golden goal overtimes (NCS modification of NFHS Rule 18)
  - Penalty kicks (NFHS Rule 18, Article 1, A.3)
3. The official ball will be a National Federation approved high school soccer ball.
4. A stitched soccer ball must be used for league competition.

5. A soccer game will be terminated when there is a 7 goal differential at half time or the coach of the team that is behind may choose to end the match by notifying the official and opposing coach. (5/13)
6. The J.V. League Champion is determined by round robin play.
7. A win is counted as three (3) points and a tie is counted as one (1) point.
  1. Tie-Breaking Procedures – the following will be used sequentially to determine playoff seeding when two or more teams are tied after the completion of the regular season:
    - a. Winner in head-to-head competition
    - b. Least number of red cards (cards given to players and coaches)
    - c. Record against teams who finish above
    - d. Goals allowed during the league season [9/13]
    - e. Tiebreaker draw
  2. See Appendix B for varsity playoff structures and determination of varsity league champions and NCS representatives.
  3. Awards:
    - a. Perpetual Trophy to Varsity League Champion
9. All-League selection process/form: Appendix A

## K. SOFTBALL

[SEE SECTION 22, NCS HANDBOOK]

1. The NFHS Softball Rule Book is the governing authority.
2. The official ball will be National Federation approved high school softball.
3. Fast pitch rules are in effect for league play.
4. West and Central will alternate year to year for tournament director and playoff structure [11/07]
5. When a league game is tied at the completion of the 7<sup>th</sup> inning the NCS tiebreaker rule is in effect beginning in the 8<sup>th</sup> inning. [10/08]
6. All regular season games will have a two-hour time limit. No new inning shall start after two hours from the first pitch of the game. A tied game will finish tied if the two-hour time limit has expired. (Ties = 1 point, Wins = 3 points). Exception: All games played on SF Rec. and Park fields will have a 1 ½ hour time limit due to field constraints, unless agreed upon by coaches prior to the start of the game. [10/08]
7. League Playoffs:
  - Will begin at 4:00pm. If AP exams are held during the week of playoffs, the playoffs will begin at 5:00pm.
  - There is no time limit.
  - First 1<sup>st</sup> round and semifinal games shall end after five innings of a seven-inning game when a team is behind by ten runs and has completed its turn at bat.
  - Championship game will have no run rule.
  - The NCS tiebreaker rule is in effect beginning in the tenth inning. [10/08]
8. League Playoffs will begin at 4:00pm. If AP exams are held during the week of playoffs, the playoffs will begin at 5:00pm.

9. See Appendix B for varsity playoff structures and determination of varsity league champions and NCS representatives.
10. Awards:
  - a. Perpetual Trophy to Varsity League Champion
11. All-League selection process/form: Appendix A

#### **L. SWIMMING (BOYS AND GIRLS) [SEE SECTION 23, NCS HANDBOOK]**

1. The NFHS Swimming/Diving Rule Book is the governing authority with State CIF modifications.
2. Athletic levels for dual meets and the League Championship Meet are as follows:
  - a. Girls' Varsity
  - b. Girls' J.V.
  - c. Boys' Varsity
  - d. Boys' J.V.
1. Entries must be submitted before the entries deadline and no entries will be added after the deadline unless the Meet Director made mistakes or Entry Staff in transferring the data submitted by the coaches.
  - Allowable changes after the Monday deadline date & time: event times, name spelling, and name changes for relays only. Coaches may not change a swimmer from an individual event to another individual event and no additions can be made except for Exhibition Swimmers who swim for qualifying times only.
  - Exhibition Swimmers (swimming for qualifying times only): may not receive points or places for their school and any individual awards/medals.
  - A team may only enter a maximum of 4 swimmers per individual event per division [varsity girls, varsity boys, JV girls, JV boys]
  - A team may enter two teams per relay event per division but only one relay team [the fastest] will score points
  - An individual can enter a maximum of 4 events, of which, no more can be 2 individual events [i.e. a swimmer can be in 3 relays and one individual but not 3 individual and one relay]
  - Please use the correct event numbers and team abbreviations \_
1. A swimmer must have participated in at least half of the dual meet season in order to be eligible to score/place in the championship meet and receive awards.
3. Diving cannot be scored if the home team has no diving facility. There will be no J.V. diving. A diver may dive in a varsity meet and also swim two J.V. events.
4. Schools that do not compete in the round robin schedule may enter swimmers and divers in the League Championship Meet for NCS qualifying times only. These athletes will not receive any team points, medals, ribbons or All-League consideration.
5. The J.V. League Champion is determined by round robin play and will be awarded a trophy.

6. Points from round robin results and the League Championship Meet will be totaled to decide the Varsity League Champion and placement of each team.
7. Formula for League Champion:
  - a. One point awarded for each round robin win
  - b. Points to be awarded in League Championship Meet
 

<u>Place</u>	<u>Points [for example]</u>
1	6
2	5
3	4
4	3
5	2
6	1
8. The Varsity League Champion will be awarded the perpetual trophy. If a tie occurs, Co-champions will be declared.
10. Awards to be given out at the conclusion of the League Championship Meet:
  - a. Trophy:
    - i. Perpetual Trophy for Varsity League Champion
    - ii. Trophy for J.V. League Champion
  - b. Varsity Medals:
    - i. 1<sup>st</sup>, 2<sup>nd</sup>, and 3<sup>rd</sup> for each event in League Championship Meet
11. All-League selection process/form: Appendix A

#### M. TENNIS (BOYS AND GIRLS)

[SEE SECTION 24, NCS HANDBOOK]

1. The United States Tennis Association [USTA] is the governing authority in both girls' and boys' tennis.
2. The official ball will be a National Federation approved high school tennis ball.
3. **A preliminary roster and strength ladder must be submitted to the BAC office prior to the 1<sup>st</sup> league contest. Failure to submit the roster and strength ladder prior to the first league match will result in forfeited matches until the roster and strength ladder get submitted. [1/2013]**
4. Proper tennis attire must be worn in all league/tournament matches.
5. A league match consists of three (3) singles and two (2) doubles matches. The Team Tournament matches will consist of four (4) singles and three (3) doubles. (Approved 12/04)
6. A player may enter in only one event in each match.
7. The best two (2) out of three (3) sets are played. No-add scoring and a 12-point tiebreaker will be used.
8. The host school determines the order in which the matches are to be played.
9. Coaching is only permitted on changeovers (excluding the change after the first game of each set and during tiebreaker) and between sets. [9/13]
10. The J.V. League Champion is determined by round robin play.
11. The Varsity League Champion is the winner of the round robin play and the Team Tournament. If the team that wins the round robin play is different from the winner

of the Team Tournament, they will both be considered Co-Champions. A tie for first place in the round robin play will set in motion the tie breaking system (Rule #11 below) to determine the Varsity League Champion and/or Co-Champions. (Approved 3/05)

12. Tie-break procedures: (approved 9/04)
  - a. Head-to-Head
  - b. Total number of individual matches won throughout the league.
  - c. Sets lost in league play
  - d. Tie break draw
13. A "SUPER TIE-BREAK" (10 point, win by 2) may be played in LIEU OF A THIRD SET. Both coaches have to agree of the change. If no agreement is reached, the third set will be played out to its conclusion. If a "super tie-break" is used in lieu of a third set it will count as a complete set when the league tie-breaking system (Rule #11 of BCL West – "Tie Breaking Procedures") is put into use. (Approved 3/05)
14. Per NCS Rule 24.511H - Each team will consist of four (4) singles players and three (3) doubles teams. Players may only play one event. Each school shall decide which event a player will play. Moving players around with the intent of gaining an advantage is not allowed and shall subject the team to default by NCS staff or by the tournament director(s).
  - a. SINGLES – The number one singles player must be ranked higher on the teams = individual players strength ladder than the number two player. The number two singles player must be ranked higher than the number three players. The number three singles players must be ranked higher than the number four singles player, etc. Lineups between matches may change provided the above sentences apply.
  - b. DOUBLES – Doubles teams will be set as of strength according to their teams = individual player strength ladder. Doubles teams will be ranked according to the highest seeded player on the team strength. If a player is injured, a substitute will be allowed for the next match. The substitution will be allowed as long as a player does not change the strength of the team or the lineup. The ladder for the team submitted will be listed on the doubles teams unless he/she is listed on the teams=s individual player strength ladder in order of their strength.
15. The individual strength ladder of each playoff team shall be turned into the tournament director prior to the start of the tournament. The strength ladder once turned in cannot be changed throughout the tournament. The strength ladders are also to be exchanged by competing team prior to the start of each tournament match. (Approved 3/05)
16. Per NCS Rule Section 24.513H – "In the event a team is short a player, they will have to default an individual match, leaving vacant the last position in either singles or doubles". This applies to both round robin play and the Team Tournament.
17. The League Singles/Doubles Tournament determines which singles' players and doubles' team will represent the league at the NCS Tournament. Players who

played singles during the league schedule may play doubles in the League Championship Tournament and vice-versa. A player may play in only one (1) event. Each school may enter two (2) singles players and/or two (2) doubles teams into the League Singles/Doubles Tournament.

This tournament will be renamed the BAC individual and team handicap tournament. The team handicap component will be a competition between schools with each team accruing one point for each match won in the single and doubles portions of the event. The team with the most accrued points will be declared the team handicap champion.

The handicap portion of the event will provide that teams are awarded  $\frac{3}{4}$  of a point at the start of the tournament for each place they finish out of 1<sup>st</sup> in the final league standings (i.e. 9<sup>th</sup> place team receives  $8 \times .75 = 6.0$  points).

This tournament will include both a main draw (the winner of which will be the league's entrant into the NCS tournament) and a back draw for players who lose prior to the quarterfinals. Back draw matches will be an 8 game pro set.

Trophies will be awarded to the top three teams in the handicap tournament. (11/06)

18. Awards:

a. Trophies

i. Perpetual Trophy for Varsity League Champion

ii. Individual Trophy for 1<sup>st</sup> and 2<sup>nd</sup> place Singles and Doubles winners at the League Championship Tournament

b. Medals

i. 1<sup>st</sup> and 2<sup>nd</sup> place Singles and Doubles winners in the Consolation portion of the League Championship Tournament.

19. All-League selection process/form: Appendix A

## N. TRACK/FIELD (BOYS AND GIRLS)

[SEE SECTION 25, NCS HANDBOOK]

1. The NFHS Track/Field Rule Book is the governing authority.
2. The track schedule will consist of two Regional Leagues (East/West), each having 3 Center meets. Host schools will be identified in each league by the BAC Staff and rotated according to those schools that declare having a track team. No play dates will be honored with the exception of facility and timers availability. Regional Center Meets will not be scheduled during the weeks before and after Easter Sunday. The BAC Championship Meet will include all BAC member schools and will be held at a predetermined site. (10/2012)
3. Invitational Meet Administration:
  - a. Number of entrants per event per school: 6
  - b. Number of entrants able to score per school: 6
  - c. Coaches meeting will occur 30 minutes prior to the field events [10/08]
  - d. Starting times of regular and conference championship meets:
    - i. Field events - TBD
    - ii. Running events - TBD
  - e. High jump opening heights:



- i. Girls: 3'10"
  - ii. Boys: 4'6"
- f. In all Conference meets, heats of all running events and field events will be seeded as timed finals. In regular season meets, the field events will be seeded as finals. In the conference championship meet the fields' events will hold trials and finals. All entry times/marks must be verifiable. [10/08]
- g. "B" relays will be run as space allows, providing that all "A" teams have the opportunity to compete head-to-head.
- h. Administrative help at meets: Host schools will have primary responsibility for administering the meets, but each of the participating schools will provide at least three (3) people to help administer the meets. Automatic timing will be the primary source of use. Stopwatches will be required as the secondary source of use. [10/08. This is particularly important for the sprint events, for which timers and spotters are needed for each lane.
- i. In using spotters and timers for races run in lanes, timers will time lanes and spotters will spot places.
- j. Finish line timers should have stopwatches, as opposed to watches, as they are more accurate.

#### 4. League Scoring:

- a. Each League (BCL, East, West, and Central) will determine competitive standings among their respective member schools throughout the regular season, as well as separate league champions at the conclusion of the conference championship meet. [10/08]
- b. The league champion is determined by a combination of regular season meet results and the results of the conference championship meet.
  - i. Points will be awarded to schools based on their overall performances in the regular season meets. For ex: if there are 6 schools competing in the BCL West, the school that compiles the most points in a given meet will receive 6 points for that meet, the school that compiles the 2<sup>nd</sup> highest number of points will receive 5 points for that meet, etc.
  - ii. In the conference championship meet, points will be similarly awarded to schools based on their overall performances, but the point's totals are doubled. For example, if there are 6 schools competing in the West, the school that compiles the most points in this meet will receive 12 points, the school that compiles the 2<sup>nd</sup> highest number of points will receive 10 points, etc.
  - iii. At the conclusion of the conference championship meet, all of these points are totaled per school per league in order to determine the league champion. If a tie occurs, the team with the higher placing at the championship meet will be declared the champion.
  - iv. Only athletes that have competed in at least 2 regular season meets can score points at the championship meets. Whether or not athletes are

allowed to score points in the championship meet does not affect if they qualify for the Conference Championship Meet.

5. The Conference Championship Meet

- a. This meet is also the qualifying meet for the NCS Class A Championship Meet. The results of this meet along determine which athletes and relay teams' quality to compete in the Class A Meet. We will allow verifiable pole vault marks from regular season meets/invitational's to enable athletes to enter the Class A Meet. Minimum standards: girls 7 feet; boys 9 feet. [10/08]
- b. Schools that do not compete in the regular league schedule may enter athletes in the League Championship Meet for NCS qualifying only. These athletes will not receive any team points, medals, ribbons or All-League consideration.
- c. All schools are expected to provide personnel to help administer the meet.
- d. Minimum participation rule will be in effect – see Bylaw Article 6, H, 1.
- e. All contestants are eligible to qualify for the NCS Class "A" meet.
- f. Number of entrants per event per school: 6
- g. Number of entrants able to score per school: 6
- h. "B" relays will be run as space allows, providing that all "A" teams have the opportunity to compete head-to-head.
- i. In using spotters and timers for races run in lanes, timers will time lanes and spotters will spot places.
- j. Finish line timers should have stopwatches, as opposed to watches, as they are more accurate.

6. Awards:

- a. Trophy:
  - i. Perpetual trophy for League Champion
- b. Medals:
  - i. 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> place medals for each event, including one for each member of a relay team. [10/08]

7. All-League Selection Process/Form: Appendix A

- c. primary responsibility for administering the meets, but each of the participating schools will provide at least three (3) people to help administer the meets. This is particularly important for the sprint events, for which timers and spotters are needed for each lane.
- d. In using spotters and timers for races run in lanes, timers will time lanes and spotters will spot places.
- e. Finish line timers should have stopwatches, as opposed to watches, as they are more accurate.
- f. The Varsity League Champion is determined by a combination of invitational meet results and the results of the League Championship Meet.
- g. Formula for League Champion:
  - i. Points will be awarded to schools based on their overall performances in the invitational meets. For example: the school with the most total

points in all the invitational meets will receive the highest point total going into the League Championship Meet. [If there were six teams competing in the invitational meets, the best team would receive six (6) points, 2<sup>nd</sup> five (5) points, etc.]

ii. Points to be awarded in League Championship Meet:

<u>Place</u>	<u>Points [for example]</u>
1	6
2	5
3	4
4	3
5	2
6	1

**O. VOLLEYBALL (BOYS AND GIRLS) [SEE SECTION 26, NCS HANDBOOK]**

1. The NFHS Rule Book is the governing authority.
2. The official ball will be National Federation approved high school volleyball.
3. League matches for girls consist of the best three (3) of five (5) games for varsity matches and the best two (2) out of three (3) games for junior varsity matches.
4. Pre-match warm ups period shall be divided as follows: First 10 minutes home team shall have the entire court; Second 10 minutes the visiting team should have the entire court. [9/2012]
5. The host school is responsible for providing scorekeepers and lines people.
6. BAC Constitution and Bylaws Article 5, B, prohibit noise or distraction after the whistle to signal for the serve.
7. When there is no Junior Varsity division in Boys, varsity games will begin at 4:30 pm.
8. In the event that a JV volleyball match is decided after two games, the teams will play a 3<sup>rd</sup> game to 15 points provided that it is not yet within 30 minutes of the scheduled varsity start time and the home team has been able to arrange officials (11/06)
9. The J.V. League Champion is determined by round robin play.
10. See Appendix B for varsity playoff structure and determination of varsity league champion and NCS representative.
11. Awards
  - a. Perpetual trophy to Varsity League Champion
12. Playoffs: 1 official, 1 umpire and 2 linesmen shall be scheduled for all playoff Games. (6/06)
13. All-League selection process/form: Appendix A

**Q. WRESTLING (COED) [5/2011]**

Each wrestling coach will be responsible for knowing and obeying all the wrestling regulations of the National Federation and the North Coast Section as well as the BAC. Schedule

There shall be a single round-robin schedule with matches being played on Thursdays unless agreed upon by AD's to reschedule.

Winner of the Dual League Schedule will earn automatic berth to the NCS Team Tournament. If there is a tie between schools: total points scored in all league duals will break the tie. If tie still occurs then total points allowed in all league duals will break the tie. If still tied numbers will be drawn to break the tie.

There shall be a League Tournament held the Friday one week prior to the NCS Championship Tournament.

Matches start at 4 pm. Any JV/exhibition matches will be held before the varsity meet and after weigh-ins.

Weigh-ins shall be completed by 2:30 pm on the day of the dual meet.

## Results

All dual scores will be reported to the BAC.



## Championship



The league champion will be determined by both the league dual meets (50%) and the league tournament (50%)

### Dual meet Competition

  Teams will receive 1 point for each dual win

### 2. League tournament

  A varsity team score will be kept



  The tournament winning team will receive points equal to the number of league dual meets (per team). Place teams receiving one (1) point less in descending order.

1. Example: If there were five teams in the league each team would have four dual meets. The first place tournament finisher would receive 4 points, the second place would receive 3 points, the third place would receive 2 points, etc.



  Tournament format

1. Bracket type with a true second place.

If the consolation champion (3<sup>rd</sup> place) has not already wrestled the 2<sup>nd</sup> place wrestler then they must wrestle to determine the 2<sup>nd</sup> NCS qualifier.

  This will only be done when the league sends the top two places to the NCS individual championship. If and when there are 6 or more teams this rule will expire and the top 3 wrestlers from the league tournament advance to the NCS Championship Tournament.

2. Each team will receive


  5 points for a first place

  3 points for a second place finish

  1 point for a third place finish

3. Seeding Criteria

  Majority of victories head to head

  Most recent head to head

  Common opponents



Overall record and league dual record



Tournament places



Special circumstances

#### 4. Tie-Breaker procedures



If after the Dual and League Tournament, two teams are tied with the same points; both schools will be Co-League Champions. If a three way tie exists, the number of 1<sup>st</sup> place finishes will break the tie and so on until the tie is broken to determine the league champion.

#### 5. All league



Will be determined by league place

#### 6. JV division



JV wrestlers will be in grouped weight classes

#### 7. Location



The league meet shall be held at each school following an alphabetical order.



If a school does not feel it has the infrastructure to host they may arrange for another school to take their turn in the rotation

### 3. Weigh-in rules



Weigh-ins will occur between 5-5:30 pm the day of the dual meet



All wrestlers must be in the room at the start of weigh-ins



Wrestlers will weigh in by weight class starting at 103 lbs. and progressing upward



Varsity and JV will weigh in simultaneously



Each coach will provide the other with a copy of their NWCA weight sheet at the beginning of weigh-ins

1. Any wrestler who does not appear on the sheet cannot wrestle at the varsity level, however if mutually agreed upon by coaches can wrestle an exhibition match.

A 2 lb. growth allowance will go into effect on January 15<sup>th</sup> of each season.

## APPENDIX A: League Playoff/Tie Break Procedures for Seeding Purposes only

1. A final date for League competition will be established in each sport. The Commissioner may grant exceptions to the deadline.
2. Each league's Athletic Directors Committee will determine bracketing for league playoffs.
3. There are no Junior Varsity or freshman and/or sophomore playoffs.
4. Each league will identify tie breaking procedures and place in the Sports Handbook.
5. **Tie Breaking Procedures**: if no other procedures have been established in the respective Leagues Sports Handbook, the following procedures will be used:
  - a. To break a tie for first place (to be done in the following order): (1/14)
    1. Head to Head competition
    2. Win-Loss record against all other teams in their order of league finish, beginning with the first place team.
    3. Games (not matches) won "head to head" against team(s) tied [Volleyball only]
    4. If 1, 2, 3 above do not break the tie, and then the tie-breaking draw done at the beginning of the school year will break the tie. The lower number drawn by a school breaks the tie and becomes the higher seed. The higher seeded team is determined as the home team.
    5. When three or more teams are tied, the draw will eliminate all but two teams. Repeat process a.1-4 above each time to determine a seed.
  - b. To break a tie for last seeded position (to be done in the following order) (1/14)
    1. Head to Head competition
    2. Win-Loss record against all other teams in their order of league finish, beginning with the first place team.
    3. Games (not matches) won "head to head" against team(s) tied with [Volleyball only]
    4. If two teams are tied, a tie-breaking game will be held between the two teams. Every effort will be made to secure a neutral site. If a neutral site cannot be secured, tiebreaker drawing will be used.
    5. When three or more teams are tied, the draw will eliminate all but two teams. Repeat process b.1-4 to determine last place seed.

## **APPENDIX B: ALL LEAGUE SELECTION PROCESS**

### **BASEBALL**

1. Selection takes place at end-of-season coaches meeting.
2. The All-League 1<sup>st</sup> team will consist of MVP, three pitchers, one catcher and seven other position players of the coaches choosing.[9/13]
3. The All-League 2<sup>nd</sup> team will consist of three pitchers, one catcher and seven other position players of the coaches choosing. [9/13]

### **BASKETBALL**

1. Selection takes place at the end-of-season coaches meeting.
2. Coaches nominate a maximum of three players for 1<sup>st</sup> Team
3. Coaches cannot vote for their own players.
4. Rating system for voting (example 1<sup>st</sup> choice = 8 pts.)

1 <sup>st</sup> = 8 pts.	5 <sup>th</sup> = 4 pts.
2 <sup>nd</sup> = 7 pts.	6 <sup>th</sup> = 3 pts.
3 <sup>rd</sup> = 6 pts.	7 <sup>th</sup> = 2 pts.
4 <sup>th</sup> = 5 pts.	8 <sup>th</sup> = 1 pt.
5. Scores are totaled and top eight (8) vote getters are named to 1<sup>st</sup> Team. In case of a tie for the 8<sup>th</sup> spot, a head-to-head vote-off will occur. The winner will be placed on the 1<sup>st</sup> Team; the other(s) will be on the 2<sup>nd</sup> Team.
6. Repeat process to fill remaining 8 spots on 2<sup>nd</sup> Team

### **CROSS COUNTRY**

1. 1<sup>st</sup> Team All-League is the 1<sup>st</sup> through 7<sup>th</sup> place finishers at the LCM.
2. 2<sup>ND</sup> team All-League are the 8<sup>th</sup> through 14 place finishers at the LCM
  - . Each head coach may propose one additional male runner and one female runner for consideration.
    - The head coaches will vote on each proposed runner.
    - If there is a majority vote for one male and/or female runner(s), those runners will be added to the All-League 1<sup>st</sup> team list. If there is a majority vote for more than one male/female runner(s), the coaches will hold a 2<sup>nd</sup> Vote to determine which runner(s) to add. The runner(s) with the most votes will be added to the list. [3/07]

### **GOLF**

Each coach will submit the top four players' stroke averages. If a coach feels that their fifth (5<sup>th</sup>) or sixth (6<sup>th</sup>) person will have a stroke average that may qualify; those may also be submitted. The Sports Representative shall keep an ongoing record. The top six (6) stroke averages will receive 1<sup>st</sup> Team All-League recognition and the next six (6) stroke averages will receive 2<sup>nd</sup> Team All-League recognition.

## **LACROSSE (approved 9/04)**

1. Coaches must be present.
2. First Team All-League Selection Process:
  - α. Coaches nominate and place names on board for the given position.
  - β. Each coach has 30 seconds to speak on each nominee
  - χ. Questions/discussion will follow
  - δ. Each coach will rank five (5) nominees (5 being the best)
  - ε. Discussion of rankings
  - φ. Coaches may change their vote
  - γ. The 3 players with the most votes are First Team All-League. If a tie for the 3<sup>rd</sup> spot, a re-vote will be taken for only 3<sup>rd</sup> place. If still a tie, players will share 3<sup>rd</sup> place spot, meaning 4 players will be chosen for that position.
3. Second Team All-League Selection
  - α. All names not chosen First Team are left on the board
  - β. Coaches may add additional names to the board
  - χ. Coaches have 20 seconds to talk about each nominee
  - δ. Questions/discussion will follow
  - ε. Each coach will rank five (5) nominees (5 being the best)
  - φ. Discussion of rankings
  - γ. Coaches may change their vote
  - η. 3 players with most votes are Second Team All-League. If a tie for the 3<sup>rd</sup> spot, a re-vote will be taken for only the 3<sup>rd</sup> place spot. If still a tie, players will share 3<sup>rd</sup> place spot, meaning 4 players will be chosen for that position.
4. Honorable Mention
  - α. All names not Second Team All-League are left on the board
  - β. Any player who received at least two Second Team votes earns Honorable Mention (no certificate for this award)
5. Position will be chosen in this order:
  - α. Attack
  - β. Midfield
  - χ. Long Stick
  - δ. Defense
  - ε. Goalie
6. Notes/Clarification
  - α. Once the First Team, Second Team and Honorable Mention selections have been made for one position, nominations will begin for the next position.
  - β. It is understood that coaches will only nominate players who legitimately warrant consideration for each award.
  - χ. Coaches are allowed to vote for their own players.



## SOCCER (approved 3/05)

1. Representative of School must be present at season ending league meeting (which is when all league selection takes place) for said school's student athletes to be nominated for all league.
2. MVP is selected by majority vote of school representatives.
3. If a tie occurs in the MVP voting then an anonymous vote will take place. Each representative will rank the players. When the vote is tallied the top player from each ballot will be awarded 3 points; the 2<sup>nd</sup> player will be awarded 2 points and the 3<sup>rd</sup> player will be awarded 1 point. The player receiving the most points will be declared MVP.
4. Players are nominated for all league selection by representatives from any school present (including their own school).
5. Once player nomination has concluded representatives will then vote as to who is selected for 1<sup>st</sup> team all-league and who is selected to 2<sup>nd</sup> team all-league by majority vote from the pool of nominated players.

## SOFTBALL (approved 9/04)

The MVP, 1<sup>st</sup> team, and 2<sup>nd</sup> team all-league selections will be determined regardless of their playing positions on the team.

MVP Selections - coaches will nominate players for the league MVP. Coaches will not vote for their own players. In the event of a tie, coaches will re-vote until the tie is broken.

All League Selections – *Coaches cannot vote for their own players.* Coaches will nominate for Nine (9) 1<sup>st</sup> team selections and then vote. After the nine (9) 1<sup>st</sup> team selections are approved, any player who didn't make 1<sup>st</sup> team will automatically be nominated for 2<sup>nd</sup> team. Coaches will then nominate additional players for the 2<sup>nd</sup> team. Nine players will be selected for 2<sup>nd</sup> team all-league. In the event of a tie, coaches will re-vote until the tie is broken. [10/08]

## SWIMMING

1. 1<sup>st</sup> Team All-League is the 1<sup>st</sup> place finisher in each event at the League Championship Meet.
2. 2<sup>nd</sup> Team All-League is the 2<sup>nd</sup> place finisher in each event at the League Championship Meet.
3. Hardship appeals may be submitted at the End-of-Season Coaches' Meeting.

## TENNIS

1. The top 6 seeds in single and the top 3 seeds in doubles in the league individual tournament will automatically earn at least 2<sup>nd</sup> team all-league honors [9/13]
2. Any unseeded player who makes it to the quarterfinals in singles or semi-finals in doubles will also earn at least 2<sup>nd</sup> team all-league honors.
3. 1<sup>st</sup> team all-league honors will go to the players who make it to the semi-finals in singles or the finals in doubles

4. To be eligible for all league selection, a player must have competed in at least half of their team's round robin matches.
5. If a player/team is not able to compete in the league individual tournament for reason of injury or other compelling reason and the player/team had one of the two best round robin records, then that player can be selected to all league by a vote of 2/3 or more of the league coaches
6. If the league individual tournament is not held, then the coaches would vote on the top 8 singles players and top 4 doubles teams to make all leagues with half on 1<sup>st</sup> team and half on send team (regular season record).

### **TRACK & FIELD (approved 3/05)**

1. The athlete must appear in at least half the meets in a specific event to qualify for all-league in that event = 2 out of the 4 meet (i.e. 3 regular season meets and the Championship). The number of meet performances in that event would be the denominator used below in criteria #2 below to determine the athlete's average score.
2. After criteria #1 is met, the athlete with the highest **average** point score in an event is awarded All-League First Team honors; the athlete with the second highest average is awarded All-League Second Team honors. *Example:* Athlete A competes in the Triple Jump in two meets. She finishes first in one meet and third in the other = 16 points. Her Average is  $16/2 = 8$ . Athlete B competes in the Triple Jump in four meets. She finishes 2<sup>nd</sup> in one meet, 3<sup>rd</sup> in two, and 1<sup>st</sup> in another = 30 total points. Her average is  $30/4 = 7.5$ . Athlete A earns all-league first team. Athlete B earns all-league second team.
3. In case of a tie either first or second team, the athlete with the better performance (faster time, longer distance, and higher height) is awarded the honor. *Example:* Athlete A competes in the Triple Jump in two meets. She finishes first in one meet and third in the other = 16 total points. Her Average is  $16/2 = 8$ . Athlete A's longest jump in these league meets is 31' 10. Athlete B competes in the Triple Jump in four meets. She finishes 2<sup>nd</sup> in two meets, 3<sup>rd</sup> in one, and 1<sup>st</sup> in another = 32 total points. Her average is  $32/4 = 8$ . Athlete B's longest jump in these league meets is 32'3. Athlete B wins the tiebreaker and earns all-league first team. Athlete A earns all-league second team.
4. Points will be assigned using the 10-8-6-4-2-1 (for 1<sup>st</sup> through 6<sup>th</sup>) regardless of the number of teams participating in a meet, i.e. even if team scoring uses a lower point scheme, this one will be used in calculating an individual's all-league points and averages in specific events.

### **VOLLEYBALL GIRLS (approved 4/13)**

1. Selection takes place at the end of the season coaches meeting. If a coach is absent it may be possible that no All League players will be selected from that school. If a coach is unable to attend the post season meeting he may submit his nominations by proxy to the sports rep.

2. Coaches nominate a maximum of 3 players for 1<sup>st</sup> team.
3. Each coach is allowed a total of two minutes to promote all nominated players from their school.
4. Discussion period allowing coaches to ask questions of other coaches regarding nominated players and stats.
5. Coaches cannot vote for their own players.
6. Coaches vote via secret ballot using rating system (1<sup>st</sup> choice = 8 points, 2<sup>nd</sup> choice = 7 points, and so forth).
7. Scores are totaled: top eight (8) vote getters are named to 1<sup>st</sup> Team All-League. Top vote get(s) is (are) (co-MVP). In case of tie for 8<sup>th</sup> spot, a head-to-head vote off will occur. The winner is placed on the 1<sup>st</sup> Team; the other (s) will be placed on 2<sup>nd</sup> team.
8. Repeat process for 2<sup>nd</sup> Team. Top eight (8) vote getters are named 2<sup>nd</sup> Team All-League

### **WRESTLING (approved 5/11)**

1. Will be determined by league place – Use form located on page 28

## Appendix B continued:

The following format will be used if: [1/2017]

1. The league sport does not have a selection process
2. The post season coaches meeting cannot be held

<b>VOLLEYBALL</b>	<b>1<sup>ST</sup> TEAM</b>	<b>2<sup>ND</sup> TEAM (7/7 EACH)</b>	
1 PLACE	2	2	
2 PLACE	2	1	
3 PLACE	1	2	
4 PLACE	1	1	
5 <sup>TH</sup> PLACE	1	1	
6 <sup>TH</sup> PLACE	0	0	Honorable Mention (unlimited)
<b>BASKETBALL</b>	<b>1<sup>ST</sup> TEAM</b>	<b>2<sup>ND</sup> TEAM (6/6 EACH)</b>	
1 PLACE	2	1	
2 PLACE	1	2	
3 PLACE	1	1	
4 PLACE	1	1	
5 PLACE	1	1	
6 PLACE	0	0	Honorable Mention (unlimited)
<b>SOCCER/LACROSSE</b>	<b>1<sup>ST</sup> TEAM</b>	<b>2<sup>ND</sup> TEAM (12/12 EACH)</b>	
1 PLACE	4	2	
2 PLACE	3	3	
3 PLACE	2	3	
4 PLACE	2	3	
5 PLACE	1	1	
6 PLACE	0	0	Honorable Mention (unlimited)
<b>SOFTBALL/BASEBALL</b>	<b>1<sup>ST</sup> TEAM</b>	<b>2<sup>ND</sup> TEAM (10/10 EACH)</b>	
1 PLACE	3	3	
2 PLACE	2	3	
3 PLACE	2	2	
4 PLACE	2	1	
5 PLACE	1	1	
6 PLACE	0	0	Honorable Mention (unlimited)

# All-League Selection Form

LEAGUE: \_\_\_\_\_

SPORT: \_\_\_\_\_

## 1<sup>ST</sup> TEAM

NAME	GRADE	POSITION (if applicable)	SCHOOL

## 2<sup>ND</sup> TEAM

NAME	GRADE	POSITION (If applicable)	SCHOOL

## **APPENDIX B: LEAGUE & PLAYOFF FORMATS**

League schedule shall be a double round robin (Exceptions must be approved by a majority vote by the athletic directors). [10/08]

The winner of the playoffs is declared League Champion, automatic NCS representative, and is awarded the perpetual trophy. [3/08]

### **LEAGUE TROPHY**

If there are co-league champions: 1st criteria-head to head results at the end of league play, if the teams split, 2nd criteria- the playoffs determine who is awarded the league trophy. If the league champions do not make it to the championship game, then the tiebreaker determines who is awarded the league trophy. Co-Champions will be listed on the team trophy by the school awarded the trophy.

Basketball: Criteria for positioning playoff teams in the tournament: 1<sup>st</sup> criteria: If a school has boys/girls teams in the tournament, then every effort is to be made to put those teams in back to back games to encourage fans to stay and support both teams. 2<sup>nd</sup> criteria: 1<sup>st</sup> seed plays in the late game unless the 1<sup>st</sup> criteria prohibit playing in the late game. Commissioner to work closely with the tournament director. [3/08]

### **Determine a League Champion – Immediate Implementation 1/2015**

#### **League Schedule & Playoff Format for: Girls Volleyball, Boys/Girls Soccer, Boys/Girls Basketball and Baseball**

- 4 Team League – Triple Round League Schedule: Playoff format is 2v1 for the championship
- 5 Team League – Double Round League Schedule: Playoff format, semifinals, 3v2, 1 bye. Winner of 3 vs 2 plays 1 for the championship
- 6+ Teams – Double Round League Schedule: Playoff format, semifinals – 3v2, 4v1. Winner of each semifinal contest plays for the championship.

### **Conference Softball Divisions: National and American BCL East (5/2013)**

Each Division shall have a Sports Representative

- If even numbers of teams are participating, the Divisions must be balanced (same number of teams in each Division). If an odd number of schools are participating, then one division may have 1-one more team than the other Division.
- Each Division will play a double round robin within the Division.
- The Division Champions will be the winner of the double round robin play.
- If two teams tie for 1<sup>st</sup> place within the Division, a playoff game will be played to determine the Division Championships.
- In case of three or more way ties for 1<sup>st</sup> place, see BCL East Sports Handbook.
- Each Division Champion will have an automatic berth in the NCS Softball Championships.
- Each Division will select a MVP and All Tournament players according to the BCL East Sports Handbook.

Every two years the Divisions may be realigned by the coaches sending the recommendation of realignment of the Divisions to the AD's for consideration. This process will occur again at the conclusion of the 2<sup>nd</sup> year (2015).

**APPENDIX C: TOURNAMENT DIRECTOR ROTATION – subject to change**

	13-14	14-15	15-16	16-17	17-18	18-19	19-20
<b>FALL</b>							
XCountry-REG E/BCL	BS	FC	HRS	RC	SJS	ATH	CPS
XCountry-REG C/W	UHS	URB	DS	CSH	SDS	MA	LW
Boys Soccer-East	HRS	CPS	RC	SJS	VC	BENTL	ATH
Boys Soccer - BCL	CCC	MW	St. Liz	OMI	MW	CCP	RC
<del>Boys Soccer West</del>	<del>LW</del>	<del>MA</del>	<del>I.H.S.</del>	<del>URB</del>	<del>----</del>	<del>----</del>	<del>----</del>
Boys Soccer-Central	SFW	DS	PHS	GHS	SFW	BAY	SDS
Girls Tennis - Reg C/W	MA	UHS	CSH	SDS	DS	I.H.S.	URB
Girls Tennis- Reg E/B	AS	CCS	FC	HRS	RC	CPS	BENTL
Girls Volleyball- East	VC	RC	BENT	ATH	CPS	HRS	SJS
Girls Volleyball- West	CSH	<del>I.H.S.</del> UHS	MA	URB	LW	CSH	UHS
Girls Volleyball-Central	DS	SDS	BAY	SFW	GHS	DS	I.H.S.
Girls Volleyball - BCL	ESS	St.LIZ	HN	CCHS	CSD	FC	OMI
Girls Golf - Conf.	BAY	CSH	SDS	HN	BAY	SJS	CSH
<b>WINTER</b>							
Basketball-East	RC	BENT	CPS	VC	HRS	SJS	ATH
Basketball-West	I.H.S.	LW	URB	UHS	MA	CSH	LW
Basketball-Central	BAY	SFW	GHS	PHS	I.H.S.	SDS	DS
Basketball - BCL	ST. LIZ	CCC	FC	MW	CCCP	OMI	CSD
Wrestling - Conf	VC	SH	ATH	CSD	LVCP	LW	CSH
Girls Soccer-West	I.H.S.	UHS	LW	MA	RC	UHS	SJS
<b>SPRING</b>							
Badminton - CONF	LW	CCS	SDS	CSH	I.H.S	UHS	DS
Baseball-West	UHS	URB	SH	LW	UHS	URB	CSH
Baseball-Central	PHS	GHS	SFW	DS	GHS	BAY	I.H.S.
Baseball- BCL	FC	LVCP	MW	CSD	OMI	FC	LVCP
Golf-East	HRS	BENT	CPS	VC	ATH	LVCP	HRS
Golf-West	MA	UHS	URB	BAY	CSH	MA	UHS
Lacrosse -West Boys	LW	MA	UHS	SH	URB	LW	MA
Lacrosse - West Girls	---	---	HRS	<del>BAY</del> UHS	MA	URB	LW
Girls Soccer-East	BS	VC	ATH	CPS	MW	BENT	VC
Girls Soccer-Central	GHS	PHS	BAY	SFW	I.H.S	SDS	GHS
Girls Soccer - BCL	CCS	MW	LVCP	HN	CCC	OMI	FC
Swimming -CONF	CPS/VC	MA/HRS LVCP	CCC/UHS	HRS/LW	CSH/ATH	CPS/DS	MA/BEN
Boys Tennis-Reg C/W	SH	DS	MA	UHS	SDS	I.H.S.	BAY
Boys Tennis-Reg E/BCL	AS	HRS	CPS	BENT	SJS	ATH	HRS
Track & Field-CONF	CPS/CCS	ATH/SH	FC/CSH	RC/I.H.S	CCP/URB	UHS/HRS	VC/LW
Boys Volleyball -EAST	RC	CPS	BENT	HRS	VC	RC	CPS
Boys Volleyball - BCL	OMI	CCS	St. Liz	OMI	BAY	MW	OMI
Softball - C/W	---	---	---	Bay	UHS	DS	PHS



## **APPENDIX E: SPORTSMANSHIP COMPLAINT PROCEDURE (4/2013)**

The purpose of the Sportsmanship Complaint Form is to formalize the lines of communication when dealing with incidents involving unsportsmanlike behavior. Hopefully, any problems can be dealt with “on the spot” between the two coaches. The form, however, provides a means to inform all the involved parties of any breaches of conduct by players, coaches or fans outside the confines of the contest (when the officials take charge of the contest and when the officials relinquish their responsibilities after the contest) per NFHS/CIF/NCS rules. It is important that the incidents be handled within the proper “chain of command” coach to coach, athletic director to athletic director, principal/head to principal/head in that order.

1. If a coach feels that an unsportsmanlike act has taken place before, during, or after a contest outside the confines of the contest itself, he or she should communicate with his/her Athletic Director. The A.D. will determine whether to have a Sportsmanship Complaint Form filled out in order to proceed with the complaint. The completed form will then be forwarded to the Principal/ Head of School for review. At that point, the Principal/Head may determine that the complaint should or should not be lodged with the offending school.
2. If the Principal/Head of School decides to go forward with the complaint, a copy of the Sportsmanship Complaint Form will be sent to the Principal/Head and Athletic Director of the offending school and the BAC Commissioner. The two Principals/Heads have the opportunity to resolve the issue, or have their A.D.s find a resolution.
3. If no satisfactory resolution can be achieved between the schools, the matter will be brought before a 3-three person panel made up of 2-two Administrators from another BAC league and the Commissioner. This hearing panel would convene within 7-seven working days to hear the complaint. If any penalties are awarded, the use of the NCS Ejection Policy penalties will be the hearing panels’ guideline.
4. If a hearing is required each school may bring witnesses and/or supporting information to support their position.
5. The hearing panel decision will be considered final. The hearing panel decision may not be appealed.

**APPENDIX E: SPORTSMANSHIP COMPLAINT PROCEDURES – continued**

Please submit this form and written complaint to the Conference Commissioner, Principal/Head and AD of offending school.

School Making the Complaint \_\_\_\_\_

Offending School \_\_\_\_\_

Date of Contest \_\_\_\_\_

Sport/Gender/Level \_\_\_\_\_

Nature of Complaint: check one

- Vandalism
- Fan Behavior
- Coaches Behavior
- Player Behavior
- Other

Resolved between Athletic Directors? Yes \_\_\_\_\_ No \_\_\_\_\_

Resolved between Principals/Heads? Yes \_\_\_\_\_ No \_\_\_\_\_

Attach a written complaint explaining the nature of the complaint, circumstances, issues, and full names, pertaining to the complaint. It is extremely important that all information be submitted and no new information be presented at a later date as this may delay the process and extend the 7-seven working days to convene a hearing panel.

Principal/Head Making the Complaint Date \_\_\_\_\_

Athletic Director Making the Complaint Date \_\_\_\_\_

Complaint Received by the Commissioner Date \_\_\_\_\_

Hearing Panel: Place \_\_\_\_\_ Date \_\_\_\_\_ Time \_\_\_\_\_

Hearing Panel Members

1. Commissioner

2. \_\_\_\_\_ School: \_\_\_\_\_

3. \_\_\_\_\_ School: \_\_\_\_\_

**Decision will be emailed or mailed to both Principals/Heads and AD's within 2-working days of the hearing date.**

## APPENDIX F: **PROTEST PROCEDURES**

ALL PROTESTS PERTAINING TO ELIGIBILITY, VIOLATIONS OF THE LEAGUE AND/OR NCS AND CIF CODE OF ETHICS, IMPROPER FACILITIES, OFFICIALS, OR ANY OTHER VIOLATION OF LEAGUE, NCS, CIF, OR NFHS SPORT RULES MUST BE FILED ACCORDING TO THE FOLLOWING PROCEDURES. **GAME OFFICIALS MAY SUBMIT NO PROTESTS REGARDING JUDGMENT CALLS.**

**Failure to follow Steps 1, 2 and 3 listed below will result in the protest being disallowed and no action being taken.**

1. **The protesting school must inform the opposing school and game officials immediately following the incident about which the protest may be filed.** The contest must be completed. All efforts should be made to reach a satisfactory conclusion of the difficulty. If a satisfactory conclusion cannot be reached, or if specific League prohibitions and sanctions are involved, proceed to Step 2.
2. **A written protest must be filed with the opposing school and game officials within 24 hours.**  
The protest must include:
  - a. A complete accounting of what occurred
  - b. The rule that has been violated.
  - c. The names and address of game officials.
3. **A copy of the written protest must be sent to the BAC Commissioner, the Head/Principal and Athletic Director of the opposing school within five (5) days of the initial protest.**
4. Within two (2) school days after receiving the letter of protest, the school or person about whom the protest is being made may file a statement concerning the incident. Copies of the statement must be sent to the Commissioner, Head/Principal and Athletic Director of the school making the protest.
5. At this point a resolution may occur between the two parties.
6. If a resolution cannot be made, the Commissioner will investigate and hold a hearing within one (1) week and will render a decision within two (2) days of the hearing. The decision will be in writing and will be mailed to all parties involved, and to the Heads/Principals of all League schools.
7. Either side of the dispute may appeal the decision of the League to the NCS Appeals committee.
8. If the protest is upheld, the contest shall resume at the point and time, the protest was made.

APPENDIX G: **CHECK REQUEST/REIMBURSEMENT FORM**

1. Attach bills, receipts, invoice, etc. to this form

2. Complete this form and mail to BAC office:

**Bay Area Conference  
18724 Center Street  
Castro Valley, CA 94546**

Requested by (print name): \_\_\_\_\_

Signature: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Date: \_\_\_\_\_

Amount: \$ \_\_\_\_\_

Description -- specify league, sport (if applicable) and category (facility rental, officials, etc.)

---

Payee:      Name: \_\_\_\_\_  
              Address: \_\_\_\_\_  
                                  \_\_\_\_\_  
                                  \_\_\_\_\_

---

**FOR OFFICE USE ONLY**

Check # \_\_\_\_\_

Amount: \$ \_\_\_\_\_

Date Mailed: \_\_\_\_\_

# APPENDIX H: PROPOSAL FORM

Submitted by (name and school): \_\_\_\_\_ Date: \_\_\_\_\_

Sport: \_\_\_\_\_ Who Voted: \_\_\_\_\_ Vote Count: \_\_\_\_\_

Requested Implementation Date: \_\_\_\_\_

Change to the following:




BCL Central Sports Handbook, Sport \_\_\_\_\_ Rule # \_\_\_\_\_

BAC Bylaw and Constitution, Article \_\_\_\_\_ Section # \_\_\_\_\_

Current Rule: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Proposed change/addition/deletion (circle one). Please write the exact wording you want used.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Pros:

 \_\_\_\_\_  
\_\_\_\_\_  
 \_\_\_\_\_  
\_\_\_\_\_  
 \_\_\_\_\_  
\_\_\_\_\_

Cons:

1. \_\_\_\_\_  
\_\_\_\_\_  
2. \_\_\_\_\_  
\_\_\_\_\_  
3. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_